



Beckwourth Peak Fire Protection District
AGENDA

Finance Committee Meeting
June 19, 2024 09:00 AM
180 Main St, Beckwourth, CA 96129

Board of Directors

President Richard McLaughlin • Vice-President Daniel Smith

REASONABLE ACCOMMODATIONS

In compliance with the American Disabilities Act (ADA), the district will make every reasonable attempt to accommodate any attendee or participant at this meeting needing special assistance beyond what is normally provided. Please contact Beckwourth Peak Fire Protection District at 530-832-1008 at least 48 hours prior to this meeting to inform us of your particular needs. Beckwourth Peak Fire Protection District will determine if your particular needs can be accommodated.

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Comments

Discussion  [Comment](#)

Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 3 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting

3. Consent Agenda

Discussion **Possible Action**  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.

- A. Minutes from May 5th, and May 29th Meetings.
- B. District Financial Reports for May: Balance Sheet, Profit and Loss, Income and Expense, and Check Register

4. Budget Discussion

Discussion **Possible Action**  [Comment](#)

Discussion on 2024/2025 Budget.

Need to add a line item for Eastern Plumas Rural FPD Annexation.

5. Policy Review

Discussion Possible Action  [Comment](#)


Review and discussion on Reserve Policy, Training and Travel Policy, and Investment Policy.

6. Recommendation For Final Transfer of Funds From Beckwourth Fire.

Discussion Possible Action  [Comment](#)

BFD would like a recommendation on how to distribute remaining funds to Beckwourth Peak.

7. Future Meetings

Discussion  [Comment](#)

Any items to include at the next Finance Committee meeting.

8. Adjournment



Beckwourth Peak Fire Protection District
Minutes
Finance Committee Meeting
May 06, 2024 03:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 3:05 pm by President Richard McLaughlin.

A. Pledge of Allegiance

Led by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Vice-President Daniel Smith

Staff Present: Interim Chief Osburn, SVFPD Chief Cameron, Admin Officer/ Board Clerk Grant

2. Public Comments

3. Draft Budget Discussion

Discussion ensued, staff to build additional org. chart and propose funding required.

4. District Insurance Update

A recommendation for Insurance Producer was agreed upon, to be reported to whole board at 5/8/24 meeting.

5. Special Tax Ordinance Update

A. Special Tax Ordinance

Draft ordinance was reviewed, discussion held on how best to provide constituents with waivers, in order to comply with County deadlines.

B. Special Tax Variance Ordinance

6. Finance Policy

Policies of Beckwourth Fire were reviewed.

7. Future Meetings

Next Meeting to take place on May 29 at 4:00 PM.

8. Adjournment

Adjourned at 4:37 PM



Beckwourth Peak Fire Protection District
Minutes
Finance Committee Meeting
May 29, 2024 04:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 4:04 pm by President Richard McLaughlin.

A. Pledge of Allegiance

Led by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Vice-President Daniel Smith

Staff Present: Chief Osburn, Admin Officer Grant, Safety Officer Meyers, Captain Villa

2. Public Comments

There were no public comments.

3. Draft Budget Discussion

Discussion on proposed final draft was held.

4. Policy Review

Several Policies were discussed including: Reserves, the need to settle on some solid reserve goals

Treasurer: Daniel Smith to relinquish the the position of Treasurer to the New Fire Chief Jack Rosevear.

5. Future Meetings

The next scheduled Finance Committee Meeting will be June 19, 2024 @ 9:00am.

6. Adjournment

The meeting was adjourned at 5:43pm

Beckwourth Peak Fire Protection District

Balance Sheet

As of May 31, 2024

	<u>May 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Plumas Bank Operations	404,616.86
Total Checking/Savings	<u>404,616.86</u>
Total Current Assets	404,616.86
Other Assets	
Formation	
Consolidation Funds	-427,628.29
Total Formation	<u>-427,628.29</u>
Total Other Assets	<u>-427,628.29</u>
TOTAL ASSETS	<u>-23,011.43</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	958.56
Total Accounts Payable	<u>958.56</u>
Total Current Liabilities	<u>958.56</u>
Total Liabilities	958.56
Equity	
Net Income	-23,969.99
Total Equity	<u>-23,969.99</u>
TOTAL LIABILITIES & EQUITY	<u>-23,011.43</u>

4:01 PM

06/12/24

Accrual Basis

Beckwourth Peak Fire Protection District
Profit & Loss
May 2024

	<u>May 24</u>
Income	0.00
Expense	
50000-OPERATING EXPENSES	
51000-Personnel	
51300-Other Employee Expenses	
51350-Clothing (Personal)	3,596.89
Total 51300-Other Employee Expenses	<u>3,596.89</u>
Total 51000-Personnel	3,596.89
52000-Services and Supplies	
52100-Legal Services	196.00
52400-Professional Services	500.00
52800-Membership/Publications	140.00
Total 52000-Services and Supplies	<u>836.00</u>
53000-Administration	
53500-Utilities	
53510-Electrical	238.74
53530-Propane	1,017.95
53540-Telecommunication Service	79.82
Total 53500-Utilities	<u>1,336.51</u>
Total 53000-Administration	<u>1,336.51</u>
Total 50000-OPERATING EXPENSES	<u>5,769.40</u>
Total Expense	<u>5,769.40</u>
Net Income	<u><u>-5,769.40</u></u>

Beckwourth Peak Fire Protection District

6/12/2024 4:02 PM

Register: Plumas Bank Operations
 From 01/01/2024 through 06/12/2024
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/25/2024	CASH	USPS	Accounts Payable		5.79			-5.79
03/27/2024	ACH	Plumas Bank	50000-OPERATING E...	Check Order	66.74	X		-72.53
04/09/2024	1008	Grafics Unlimited	Accounts Payable		125.00	X		-197.53
04/09/2024	1009	Hunt & Sons LLC	Accounts Payable		1,017.95	X		-1,215.48
04/12/2024	1003	High Sierra Gas	Accounts Payable		2,621.05	X		-3,836.53
04/12/2024	1006	Plumas Sierra Rural ...	Accounts Payable		204.61	X		-4,041.14
04/12/2024	1011	Bes Best & Krieger L...	Accounts Payable	995040	196.00			-4,237.14
04/12/2024	1013	Jamie Stockdale	Accounts Payable		1,000.00			-5,237.14
04/12/2024	1014	Jefferson Supply Co.	Accounts Payable		557.10			-5,794.24
04/17/2024			-split-	Deposit		X	275,045.10	269,250.86
04/17/2024	0001	Plumas County Clerk	Accounts Payable		9,999.88	X		259,250.98
04/22/2024	1001	AT&T	Accounts Payable		805.40	X		258,445.58
04/22/2024	1002	Grafics Unlimited	Accounts Payable		480.00	X		257,965.58
04/22/2024	1003	Intermountain Disposal	Accounts Payable		101.19	X		257,864.39
04/22/2024	1004	Jamie Kuryllo	Accounts Payable		500.00	X		257,364.39
04/22/2024	1005	Joshua Juaquez	Accounts Payable		700.00	X		256,664.39
04/22/2024	1006	Plumas Sierra Rural ...	Accounts Payable		462.93	X		256,201.46
04/22/2024	1007	Sierra Valley Home ...	Accounts Payable		143.80	X		256,057.66
05/01/2024			Formation:Consolodati...	Deposit		X	11,997.30	268,054.96
05/06/2024	TRANSF	Sierra Valley Fire	Formation:Consolodati...	Deposit		X	140,585.89	408,640.85
05/20/2024	1007	AT&T	Accounts Payable		427.10			408,213.75
05/29/2024	1016	Branded Screen Print...	Accounts Payable		3,596.89	X		404,616.86