

Beckwourth Peak Fire Protection District
Minutes
Special Meeting
January 22, 2024 05:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at by President Richard McLaughlin.

A. Pledge of Allegiance

Lead by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Vice-President Daniel Smith, Director Cary Curtis, Director Melissa Klundby, Director Larry Smith

2. Public Comments

There were no comments from the Public.

3. District Formation

Board Clerk Leslie Chrysler presented Resolution No. 2024-001 for consideration. She explained that the Resolution formalized the District's mailing and physical address along with setting the time, date and location for regular meeting.

The Board discussed that they would like to schedule meetings in different areas of the district to allow for more participation from the public. After a brief discussion it was the consensus of the board that in the future special meetings could be scheduled in other areas.

Resolution No. 2024-001 was approved by the following vote:

Director Larry Smith motioned to approve. A second was made by Director Cary Curtis.

The motion passed with the following vote:

5 **In Favor** **Opposed**
 Abstained **Absent**

4. Ad Hoc Fire Chief Committee Report

Fire Chief Committee member Daniel Smith thanked the team that worked with him to develop the documents being presented to the Board.

He reviewed the draft job description, recruitment and selection process and the proposed compensation model. Mr. Smith continued to explain a few changes to the job description that he felt were necessary.

The Board discussed pre-employment drug testing and the need to ensure it was done in accordance with new state regulations. They also discussed the need to include additional funding for benefits and suggested a lowering of the compensation range to allow for a larger benefit package.

It was the consensus of the Board to direct the Fire Chief Committee to make changes to the documents based on the discussion and schedule them for approval at the next meeting.

5. Ad Hoc Finance Committee Report

The Finance Committee presented a draft resolution to approve opening of a bank account for discussion.

After a brief discussion it was the consensus of the board to include direction for 2 bank signers on the resolution and consider it at the next meeting.

6. Ad Hoc Administration/Personnel Committee Report

Admin/Personnel Committee member Cary Curtis updated the board on actions the committee had completed since the last meeting. She reported that a meeting with PlanWest was being scheduled to discuss their involvement in transition work and the data analysis for Eastern Plumas Rural Fire Protection District (EPRFPD).

7. Ad Hoc Operations/Safety Committee Report

Kenny Osborn and Duncan Cameron presented an outline of the proposed organizational chart for the new district. They included the current chart for Beckwourth Fire and additional positions they would like to see in the future. The board reviewed issues regarding state regulations and the current status of the contract with Eastern Plumas Health Care.

The Board thanked the Committee for their comprehensive outline of the proposed organization chart and agreed that they felt it was the direction the new district should take.

8. Annexation Committee

Director Cary Curtis reported on the action of the Eastern Plumas Rural Fire Protection District to annex into the Beckwourth Peak Fire District. She suggested the board consider creation of an Ad Hoc Annexation Committee to work through the annexation process with LAFCo and EPRFPD. She indicated she would like to be appointed to the committee along with Director Larry Smith.

The proposed committee was approved as requested by the following vote.

President Richard McLaughlin motioned to approve. A second was made by Director Melissa Klundby.

The motion passed with the following vote:

 5 **In Favor** **Opposed**
 Abstained **Absent**

9. Adjournment

The meeting was adjourned at 7:17pm