



Beckwourth Peak Fire Protection District
Minutes
Special Meeting
May 08, 2024 05:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 5:00 pm by President Richard McLaughlin.

A. Pledge of Allegiance

Led by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Vice-President Daniel Smith, Director Cary Curtis, Director Melissa Klundby, Director Larry Smith

Staff Present: Interim Chief Osburn, Board Clerk Grant, Safety Officer Meyers, FF Villa, FF Thompson, FF Harris, FF Hiatt.

2. Public Comments

3. Consent Agenda

A. Approval of Minutes from April 3rd, 2024, regular meeting.

Vice-President Daniel Smith motioned to approve. A second was made by Director Cary Curtis.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

4. Preliminary Draft 24-25 Budget Presentation

Discussion was held on the projected budget. No members of the public offered any comments on this item,

5. Legal Counsel Update

The district has chosen to contract with BB&K for legal services. An announcement was made.

6. CA Initiative 1935 Update: Possible action to oppose.

It was decided that the board would move forward with the Resolution to oppose Initiative 1935, and pursue developing an impact statement for our constituents.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

7. **Committee Progress Update**

A. Finance Committee

-Accounts Payable consolidation for involved districts.

~Insurance Bids for 24/25

~Draft Ordinance Review for Special Parcel Tax Administration

Board treasurer Smith reported out as follows:

~he would like to add Beckwourth's current bills to the Peaks A/P list.

~he would like to request another funds transfer from Beckwourth Fire.

~he would like some ideas on how to *commensurate* Beckwourth when it becomes a dissolved district.

Insurance: on district insurance, the local insurance team the Peak has been working was unable to provide workers compensation insurance, and so was not a good fit. The district has decided to use GSRMA for their insurance provider.

Tax Ordinance: discussion was held on how best to get the waivers to/for citizens prior to assessment certification with the county. The board decided to hold a special meeting for the first reading of the Ordinance. All questions on this matter are to be referred to the districts legal team.

B. Operations Committee

Committee Member and Director, Larry Smith, stated that the asset transfer was going well and that he needed to obtain titles and deeds for each asset being transferred.

C. Admin Committee

~Update on streamline website set-up and training

Committee Member and Director, Cary Curtis, reported that the next training with Streamline is to take place on 5/15. The website should be live by the end of May.

D. Personnel Committee

E. Annexation Committee

~Discussion on annexation to be held during line item 9, discussion with possible action.

8. District Policies

Director Curtis asked that the first set of policies be read through for approval at the next meeting on 6/5/2024

9. Eastern Plumas Rural FPD Annexation

A. Review of Annexation Resolution

The Board of Directors will need to sign the Annexation Resolution for LAFCO before they can move forward with annexation.

B. Schedule a public hearing to consider annexation

No Action

10. Contract with Eastern Plumas Health

Chief Osburn reported that an agreement was reached with Eastern Plumas Ambulance service, to continue contracting with Beckwourth Peak, as they had with Beckwourth Fire. Mr McCoy needs to get approval from his Board before an agreement can be signed.

11. Plumas Bank Account(s)

A motion was made to open a savings account for the district reserves, and to set up online banking for Board and Staff. Treasurer Smith will be the online account administrator, setting users and user permissions.

Director Cary Curtis motioned to approve. A second was made by Director Melissa Klundby.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

12. Administrative Delegation

It was discussed that Sierra Valleys admin will start working two days a week at Beckwourth to help lighten the workload currently being managed by one admin.

13. Board/ Staff Communications.

No Board communications were shared

14. Future Agenda Items

Next Meeting:

~Mission Statement

~Tax Ordinance and Annexation: a special meeting will be held on 5/22 to address these two important issues.

~Resolution/ contract agreement with Eastern Plumas Health.

~Budget example to include Eastern Plumas Rural Fire.

15. Next Board Meeting

The next board meeting is scheduled for June 5, 2024.

16. Closed Session



A. Closed Session pursuant to Government Code Section 54957 – Public Employee Appointment

Chief Fire Officer

Convene into closed session at 7:25pm

B. Conference with Labor Negotiators -Agency designated representatives: Rich McLaughlin
Unrepresented Employee: Chief Officer

Discussion was held and a motion made to make a conditional offer to Jack Rosevear, at the Hiring Committee's recommendation. This offer is contingent upon the candidates ability to pass a back-round check, and physical.

Director Carry Curtis made the motion to offer Jack Rosevear the position of Chief Fire Officer, contingent on his passing the pre-employment screening, and back-round checks.

President McLaughlin seconded.

Roll Call Vote:

Ayes: President McLaughlin, Vice-President D. Smith, Director Curtis, Director Klundby, Director L. Smith

All in favor.

Closed session was adjourned and a report out issued at 7:56 pm.

17. Adjournment

The meeting was adjourned at 7:59