



Beckwourth Peak Fire Protection District
Minutes
Regular Meeting
June 05, 2024 05:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 5:10 pm by Vice-President Daniel Smith.

A. Pledge of Allegiance

Led by Vice-President Daniel Smith

B. Roll Call

Present: Vice-President Daniel Smith, Director Cary Curtis, Director Melissa Klundby

Absent: President Richard McLaughlin, Director Larry Smith

Staff Present: SV Chief Cameron, BFD Chief Osburn, Safety Officer Meyers, FF/EMT Lackenbauer, & Admin Officer Grant

2. Public Comments

There was one public comment thanking all involved in the new district effort for all the work they are doing/have done.

3. Consent Agenda

A. Approval of Minutes from May 8th, 2024, Regular Meeting.

Approval of Minutes from May 22nd, 2024 Special Meeting.

District Financial Reports

Director Cary Curtis motioned to approve. A second was made by Director Melissa Klundby.

The roll call vote:

Aye Vice-President Daniel Smith Aye Director Cary Curtis Aye Director Melissa Klundby Absent Director Larry Smith

4. 2024-2025 Budget

Chair McLaughlin arrived at the meeting at this point in the meeting @ 5:30pm and presided from here.

After some Board discussion, it was recommended by Finance Committee Members McLaughlin and Smith that the board adopt the budget as presented.

President Richard McLaughlin motioned to approve. A second was made by Director Cary Curtis.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

5. **Special Tax Ordinance 2024.01**

After some discussion and questions from the public on the offered waiver's the a motion was made by Director Curtis to adopt the Ordinance.

Director Cary Curtis motioned to approve. A second was made by Director Melissa Klundby.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

6. **Committee Progress Update**

A. Finance Committee

-Accounts Payable consolidation for involved districts.

One of the Finance Committee members, President McLaughlin reported as follows: accounts payable is an on-going task.

On the issue of dissolution of districts, our legal teams recommendation is to not take any action and issue no resolutions of dissolution due to the possibility of injecting additions that could cause the process to leave the lane of legal compliance.

B. Operations Committee

Asset Transfer

DMV Title Actions

President McLaughlin issued the following report in place of Director Larry Smith who was absent :

The only items left to transfer are properties and apparatus. Some discussion was held on how big of a process we should expect to transfer titles of vehicles with the Quincy DMV.

Leslie Chrysler suggested the City be contacted to start the process of transfer of the deeds for the Fire Station Properties.

C. Admin Committee

Website & Email

Director Curtis issued the following report: The website is now live! Email is an ongoing issue because of the .ca.gov.

D. Personnel Committee

Blanket letter for current Beckwourth staff.

All members of the Board agree that issuing a blanket offer to all employees of the consolidated districts would be the most efficient way to hire staff for the new district.

E. Annexation Committee

~Discussion on annexation to be held during line item 9, discussion with possible action.

7. District Policies

A. Second review of policies issued at the last regular board meeting. Possible adoption if approved. Policies in this packet are:

1010 Basis of Authority, 1015 The Board Clerk, 1020 Board and Staff Communications, 1030 Code of Ethics, 1040 Correspondence to the Board, 1045 Legal Counsel and Auditor, 1055 Legislative Advocacy, 4100 Attendance at Meetings, 4105 Committees of the Board, 4110 Duties of the Board President, 4115 Ethics Training, 4120 Members of the Board of Directors, 4125 Training, Education, and Conferences, 4200 Board Actions and Decisions, 4205 Board Meeting Agenda, 4210 Board Meeting Conduct, 4215 Brown Act Compliance, 4220 Minutes of the Board, 4225 Review of Administrative Decisions, 4230 Rules of Order for Board Meeting Conduct

All recommended policies were adopted except for Policy # 4205, which were pulled for edits.

Director Melissa Klundby motioned to approve. A second was made by Vice-President Daniel Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

8. Eastern Plumas Rural FPD Annexation

A. : Board to vote on support for or against annexation of Eastern Plumas Rural FPD

Director Cary Curtis motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

B. : Review of terms and conditions with captured edits, Possible action to approve

Director Melissa Klundby motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

C. : Review of Annexation Resolution, possible action to adopt.

Director Melissa Klundby motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

D. : Schedule a public hearing to consider annexation

President Richard McLaughlin motioned to approve. A second was made by Director Cary Curtis.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent** **Recused**

9. **Contract with Eastern Plumas Health**

Discussion was held on Eastern Plumas Health Care withdrawing from partnership for emergency response assistance.

10. **Board/ Staff Communications.**

President McLaughlin is attending driver training next week.

11. **Future Agenda Items**

- Public Hearing on Annexation of Eastern Plumas Rural Fire Protection District.
- Conflict of Interest Code
- Policy Review

12. **Next Board Meeting**

The next meeting of the Beckwourth Peak FPD Board of Directors is scheduled for July 3rd, 2024 @ 5:00pm.

13. **Closed Session**

- A. Closed Session pursuant to Government Code Section 54957 – Public Employee Appointment

Chief Fire Officer Director Cary Curtis motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

14. Report out on close session.

All member of the Board are in favor of appointing Jack Rosevear as the new Fire Chief for the district.

Director Cary Curtis motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

15. Adjournment

Meeting was adjourned at 7:49pm